



## Reporting Instructions for AGR Strategies Report

This report only requires updates to the AGR strategies selected during the fall reporting period. Updated classroom teacher and student counts are no longer required under AGR law.

**Users will not be able to update FTE, Enrollment, or Low Income Student counts in this report.**

1. Access the [AGR Reporting Portal](https://agr.dpi.wi.gov/AGR/Login.aspx) (<https://agr.dpi.wi.gov/AGR/Login.aspx>)
2. Enter your username and password. If you forgot your password, please use the “Forgot Password” link in the blue bar across the top of the page to reset your password.

WISCONSIN  
DEPARTMENT OF  
PUBLIC INSTRUCTION

AGR Entitlement

LOGIN | FORGOT PASSWORD

Login Page

User Name:

Password:

Sign In

3. Click “Sign In.”

- Select "Enter Data" to the right of "2019-20 Entitlement and Strategies Report."

The screenshot shows the "AGR Entitlement" reporting portal. At the top left is the Wisconsin Department of Public Instruction logo. To the right is a login box with fields for "User Name:", "Selected School:", "District:", and "Role:". Below the login box is a navigation bar with links: "DISTRICT PORTAL", "SCHOOL PORTAL", "CHANGE PASSWORD", "REPORTING INSTRUCTIONS", and "LOGOUT". The main heading is "School (###) Reporting Portal". Below this is a "Reports" table with two columns: "Description" and "Required Action". The table lists two reports: "2019-20 End-of-Year and Financial Reports" and "2019-20 Entitlement and Strategies Report". A red arrow points from the "2019-20 Entitlement and Strategies Report" to the "Enter Data" link in the "Required Action" column. Below the table is a note: "NOTE: Once entitlement details are submitted, the form cannot be changed. Only submit your details when you are sure everything is correct."

- On the "Entitlement Form," the AGR strategies the school intended to implement as of the September Entitlement and Strategies Report are currently displayed. If the school made any changes to the implemented strategies in grades K-3 at any point during the year, select the appropriate checkbox for any strategy that was implemented during the current school year for each classroom section. Be sure to leave the appropriate box for the original implemented strategy selected.

The screenshot shows the "Entitlement Form" for "Section 01". At the top, there are tabs for "Kindergarten", "First Grade", "Second Grade", "Third Grade", and "Multi Age". Below the tabs, it says "Program Year: 2019-2020 Study Year" and "Program Month: June". The form is divided into two main sections: "Grade:" and "Section:". Below these are three input fields: "FTE Teachers Count" (value: 1), "Enrollment Count" (value: 24), and "Total Low Income Student Count" (value: 18). Below these fields is a section titled "AGR Strategies: Check the box or boxes below to report which one or any combination of the following AGR strategies the school board intends to implement in this classroom." There are three checkboxes: "Reduced Class Size of 18:1 or 30:2" (checked), "Data-driven Instructional Coaching" (checked), and "Data-informed One-to-One Tutoring" (checked). Below the checkboxes is a "Comments:" field. At the bottom of the form are two buttons: "Save" and "Verify/Submit Entitlement".

- Click "Save" and see a message that states "Data saved successfully" accompanied by the data and time. If an error message is generated, please correct the stated issue and click "Save"

- After all sections have been updated to reflect any changes that occurred during the school year to the school's implementation of the AGR program, click "Verify/Submit Entitlement." If there were no changes, click "Verify/Submit Entitlement" as the information must still be submitted.

DISTRICT PORTAL | SCHOOL PORTAL | CHANGE PASSWORD | REPORTING INSTRUCTIONS | LOGOUT

**Note:**

- Missing or incorrect data will be shown by grayed out or italicized rows and an error message will be listed below. [Go back to the entitlement form to correct any missing or incorrect data.](#)
- To submit the entitlement form, click the **Submit/Lock** button below.

PROGRAM YEAR:		2016-2017 STUDY YEAR		PROGRAM MONTH:		JUNE	
SCHOOL DISTRICT:				SCHOOL:			
Grade	Section	FTE Teachers Count	Enrollment Count	Low Income Student Count	AGR Strategies	Comments	
Kindergarten							
	1	1	24	23	Class Size; Tutoring		
First Grade							
	1	1	23	23	Coaching		
Second Grade							
	1	1	19	18	Coaching		
Third Grade							
	1	1	32	32	Coaching		
<b>Multi-Grade Classrooms</b>							

- Once this form is submitted, it will no longer be available for editing.
- For your records, please [print a copy of this page.](#)

Submit/Lock

- Review the information for accuracy

- Click Submit/Lock

Click "OK" in the pop-up box if the data is correct

- A confirmation message will appear above the Submit/Lock button

Your school's SAGE ENT has been submitted. Thank you.

Submit/Lock